



# MA Fees 2010/2011

		MA in Transformation: Scripture, Church and World		MA in Christian Muslim Relations		MA in Integrative Psychotherapy in Christian Perspective	
		Full Time £	Part Time £	Full Time £	Part Time £	Full Time £	Part Time £
Tuition Fees	Tuition fees	4,998	2,499	4,998	2,499	5,994	2,997
	<i>Discounted fee for early Settlement</i>	4,923	2,462	4,923	2,462	5,904	2,952
Student Body Fees	Student Body Fees	45	45	45	45	45	45
Middlesex University Fees	Full Time Registration <i>Payable in course year one only</i>	784*	-	784*	-	784*	-
	or Part Time Registration <i>Payable in course year one only</i>	-	784*	-	784*	-	784*
<b>Students pay either a Residence or an Amenities Fee</b>							
Residence Fees (for residents)	Single Room <i>Discounted fee for early Settlement</i>	4,527	-	4,527	-	4,527	-
	<i>Discounted fee for early Settlement</i>	4,470	-	4,470	-	4,470	-
or	Double Room (sharing) <i>Discounted fee for early Settlement</i>	3,879	-	3,879	-	3,879	-
	<i>Discounted fee for early Settlement</i>	3,830	-	3,830	-	3,830	-
Amenities Fees (for non-residents)	Amenities Fee <i>Discounted fee for early Settlement</i>	909	462	909	462	909	462
	<i>Discounted fee for early Settlement</i>	895	455	895	455	895	455
or	Amenities Fee (excluding lunches) <i>Discounted fee for early Settlement</i>	639	321	639	321	639	321
	<i>Discounted fee for early Settlement</i>	629	316	629	316	629	316

Residence Fees cover the 30 weeks of Undergraduate terms. Additional fees are charged for the Undergraduate vacations.

Fees are per annum unless otherwise stated and are payable termly in advance

# Notes on Fees

- **Tuition Fees**

The tuition fee covers your tuition and also includes the provision of an e-mail address.

- **Student Body Fees**

The Student Body fee is payable by all MA students, whether full time or part time. It is paid over to the student body which is run independently of the School by the elected student committee.

- **University Registration Fees**

The Registration fees are set by Middlesex University and are paid over by LST to the University. They are initial one off charges and are invoiced only in the first term of the first year of study.

The fee for MA and PG Dip students for 2010/2011 is currently projected to be £784. Final figures are dependent on the number of students registering and could vary between £522 and £1,045. Part time students will pay the same total registration fees as full time students.

- **Residence fees**

The Residence fee covers all term time meals & accommodation costs (30 weeks), together with the provision of a personal telephone line, voice-mail system and computer network socket in each study/bedroom. It does not cover meals or accommodation during the Easter, Summer or Christmas vacations. There is no reduction available if meals are not taken. There is a discounted rate for those who share a room. Fees cover residence from the tea the night before term starts to lunch on the day term ends inclusive. Residence in the vacation cannot be guaranteed and separate rates apply.

- **Amenities Fees (For non-resident students)**

The Amenities fee is payable by all non-resident students. For full time MA students, it provides two lunches per week in both term time & vacation. and covers other costs associated with the running of the College, such as the library, administration & facilities etc.

Part Time MA students pay for only one lunch per week in both term time & vacation. It is possible to opt out of lunches completely.

## **Amenities Fees with no lunches**

Full-time non-resident MA students may opt out of lunch only in exceptional circumstances having submitted a written request to and having received written permission from the Administrator.

Part-time non-resident MA students may opt out of lunch having submitted a written request to and having received written permission from the Administrator.

Any written applications must be made to the Administrator by two weeks before the end of the term preceding the term for which the opt-out is requested. New students must apply prior to the start of their first term. Opting out means opting out from all lunches (Mon-Fri).

Unless notified in writing to the contrary, the School will assume that an opt-out once granted, will remain in force for the remainder of the academic year.

Will all students please note that an opt-out cannot be carried forward into a subsequent academic year. Students wishing to continue their opt-out during the next academic year must apply to do so in writing by two weeks before the end of the Summer Term.

# Terms of Payment

- **Payment responsibilities**

MA Fees (except for University Registration fees) are payable termly in advance. Registration fees are invoiced in the first term of the first year of study.

If you withdraw from your course during the year, full fees will be due for the whole term in which you withdraw even if only one day into term. Registration fees cannot be refunded.

If you wish to move out of college accommodation, you are responsible for the residence fees for the remainder of the year or until you can find someone to take your room over.

If you have problems in paying fees, or require financial assistance or information, please speak to the School Administrator. The School has bursary funds to help students with payment of fees. Help with fees is also available for specific categories, eg. students' wives.

## Discounts

- **Discounts for early settlement**

Any student who wishes to pay for the whole year's fees in full is eligible for a discount. To qualify the first terms fees must be paid by the due date in the middle of October each year and the balance must be paid by the 31<sup>st</sup> October each year.

Bills showing the discounts & the balance due for the rest of the year will only be issued once the Autumn term's bill has been settled in full.

If you wish to take advantage of these discounted rates, please let the Accounts Department know in writing by the start of the Autumn Term at the latest.

- **Tuition Discounts for Married Couples**

A discount of 25% applies to the tuition fees of one partner of a married couple when both are studying for a full time or part time taught course at LST (The discount applies to Undergraduate and MA courses only).

The discount applies to students who are married before commencing the course but also applies to students who get married during their course. Where students get married during the course the discount will apply from the beginning of the term following their marriage.

The discount will apply to tuition fees only. It will not apply to residence, or amenities fees nor to music tuition fees, including that part of the M & W tuition fee covering music tuition.

Where one student is part time and one is full time the discount will apply to the part time course.

Where both students are either full time or both students are part time the discount will apply to the cheaper course if there is one.

The discount will only apply whilst both partners are registered as full or part time students at LST.

To receive this discount application must be made in writing to the School Administrator prior to the start of the term in which the discount is due to apply.

# Miscellaneous Charges

## • Application fees

Application fees are payable by all applicants at the point of application. These rates relate to those who apply during 2009/2010.

- New Students requiring "Confirmation of Acceptance for Studies." (CAS) for Visa purposes £40
- New Students (not requiring Visa) £30

Where students require a second CAS a further fee of £10 will be charged.

- Existing students applying for a further course (not requiring Visa) £25

## • Tuition Deposit

Payable to secure a place at the College, but deducted from first term's fees (Non refundable after 1st September)  
Payable prior to commencing the course.

For students applying to commence in 10/11 £800

## • Room Deposit

Payable to secure a place at the College, but deducted from first term's fees (Non refundable after 1st September) £100

## • Refundable Deposits

Room Keys £100  
Telephone £50

The room key deposit is fully refunded provided the key is returned on graduation day each year and the room does not require additional cleaning. The telephone deposit is refundable at the end of the year providing no bills are outstanding.

## • Telephone Charges

Students will be invoiced by e-mail on a monthly basis for their telephone charges. Telephone accounts are also available to Non Resident students for the £50 returnable deposit and monthly line rental charge.

## • Students' Guests (Term Time)

Guests of students will be charged at the following rates for accommodation and meals.

Overnight guest in room per night £3.45  
Breakfast £2.00  
Lunch £4.15  
Tea £3.00

Rates include VAT at 17.5%

## • Vacation Residence

Students may stay in college during the vacation on a limited basis, but their rooms cannot be guaranteed. Booking forms and cost information is provided to students in advance of each vacation. A Discount is available for students who are in residence throughout the whole of a vacation, and is approximately 25% for MA students.

## • Laundry Charges

Laundry per wash £2.00  
Drying per 10 minutes £0.50  
(including VAT at 17.5%)

Use of the drying machine should be paid for at Reception. Washing machines are card operated (see below)

## • Photocopying

Photocopying per standard copy £0.05  
(including VAT at 17.5%)

Photocopiers are card-operated (see below)

## • Swipe cards

Swipe cards are issued free of charge and can be topped up in denominations £10.00 at Reception. Swipe cards are used for the payment of Photocopying and Laundry charges.

## • Examination Transcripts

Admin fee for the production of transcript of examination marks £10

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