



Research Fees 2011/2012

		MTh		M Phil		PhD	
		Full Time £	Part Time £	Full Time £	Part Time £	Full Time £	Part Time £
Research Fees	Subsidized Rate For all citizens of UK / EC / Low income countries*	4,512	2,256	4,512	3,008	4,512	3,008
	or						
	Standard Rate	8,352	4,176	8,352	5,568	8,352	5,568
Middlesex University Fees	Registration Fee <i>Payable in year one only</i>	450*	450*	450*	450*	450*	450*
	Administration Fee <i>Payable in each year of study</i>	200*	100*	200*	100*	200*	100*
	Examination Fee <i>Payable in the final year of study</i>	250*	250*	250*	250*	250*	250*
Residence Fees (for residents)	Single Room <i>Discounted fee for early Settlement</i>	4,776 4,716	- -	4,776 4,716	- -	4,776 4,716	- -
	Or						
	Double Room (sharing) <i>Discounted fee for early Settlement</i>	4,092 4,041	- -	4,092 4,041	- -	4,092 4,041	- -

* See notes overleaf

Fees are per annum unless otherwise stated
Residence Fees are payable termly in advance, all other fees are payable annually in advance

Research Fees are charged on a cost of course basis and students must pay for the following periods of study.

MTh	1 year Full Time	2 years Part Time
MPhil	2 years Full Time	3 years Part Time
PhD	3 years Full Time	4 1/2 years Part Time

Therefore, for example a full time PhD student must pay for three years study at the full time rates quoted above.
Whereas a part time PhD student must pay for 4 1/2 years study at the part time rates quoted above.
These are also the expected periods of study.

Notes on Fees

• Subsidized rate

As shown above a reduced rate applies to citizens of the UK and the other EC countries as well as to citizens of certain countries with low Gross National Income. A list of the lower income countries to which this subsidy applies, and the precise definition used, is available from the school. For students commencing in 2010/11 and 2011/12 this approximately relates to countries with a GNI of less than \$3,975 at July 2010.

Students who commence study on a given rate (ie full or subsidized) will be maintained on that rate for the duration of their course, but the fees will be subject to the usual annual increases.

Students from countries for which the full rate is applicable, who then become UK citizens during their course will be charged at the subsidized rate from the start of the next academic year after becoming UK citizens.

For the purposes of deciding discounted rates the marker used by the school to determine citizenship status is the country issuing the passport held by the student.

• Continuation Fees

Additional continuation fees will be charged to students who exceed the expected periods of study (shown on the front of this sheet) at a rate of £500 per annum in six-monthly blocks. Students who submit within three months of the end of these expected study periods will not be charged continuation fees.

Students who continue beyond the expected periods of study (and do not submit within three months of the end of these periods) will be charged continuation fees from the end of the expected periods of study.

Continuation fees are charged for each six-month block up to and including the block within which the student submits his theses will be charged.

• Middlesex University Fees

Students registering for the first time after October 2005 are registered with Middlesex University. The Registration Fee is a one off fee charged at the commencement of your studies. This will be invoiced with your first fees invoice.

The Administration Fee is an annual fee and will be invoiced at the start of each year of study. This fee applies to both full and part time students but part time students pay the 50% rate shown.

Middlesex University fees are set by the University and are paid over by the School to the University.

Students will also be charged an examination fee in the final year of study to cover examination costs which are passed onto the School by the University.

*** Please note that the fees shown are subject to confirmation by Middlesex University and may be subject to an inflation increase.**

• Brunel University Fees

Continuing research students, who are registered with Brunel University will pay Brunel University fees as opposed to Middlesex University fees. Such students will already have paid a registration fee in the year of registration and will be due to pay an examination fee in the final year of study. Examination fees for the year 2011/12 are £400 + £150 expenses. (Fees are subject to confirmation by Brunel University).

Brunel University Registration fees are set by Brunel University and are paid over by the School to the University.

• Residence Fees

Research students may apply to be resident in the School during term-time. Residence in the vacation is also available at special rates (subject to availability). If you are resident in School accommodation and you wish to move out, you remain responsible for the residence fees for the remainder of the academic year until you can find someone to take your room over.

• Lunch (for non residents)

Lunch is available in the School on a daily basis (pay Reception in advance).

• Student Body Fees

Research students may opt into the Student Body - please notify the Accountant in writing if you wish to do so. An invoice for the year's fee will then be issued. The fee is paid over to the Student Body which is run independently of the School by the elected student committee. Fees are currently £45 per year.

Terms of Payment

- **Invoicing system**

Payment of fees is required annually in advance and invoices are payable in full within 30 days of the issue date. Students registering in October will be invoiced for a full year in October and then annually. Students registering in January will be invoiced within two weeks of registration on a pro-rata basis in the first academic year. Students will then be invoiced for the next full year in October and then annually (not on the anniversary of their registration). Students studying for one year only who register in January will be invoiced on a pro-rata basis in the first year and the balance of their fees will be invoiced in October.

- **Withdrawal**

If you withdraw from your course during the year, full fees will still be due for that academic year even if you withdraw after only one day. Examination, Registration Fees and Administration Fees cannot be refunded.

If you wish to move out of School accommodation, you are responsible for the residence fees for the remainder of the year or until you can find someone to take your room over.

- **Problems paying**

If you have problems about paying the fees or require financial information or assistance, please speak to the School Administrator. The School has some funds to help students in need, and a number of annual scholarships are made to research students.

- **Non-Payment of Fees**

Fees are payable in accordance with LST terms of payment. Failure to meet these terms or non-payment of fees, will mean that a defaulting student may have their academic supervision and use of LST facilities withdrawn until outstanding fees are paid. Continued failure to pay fees in due time may result in the student's de-registration from Middlesex University and possible legal action to recover outstanding fee.

Miscellaneous Charges

• Application fees

Application fees are payable by all applicants at the point of application. These rates relate to those who apply during 2009/2010.

- New Students requiring "Confirmation of Acceptance for Studies." (CAS) for Visa purposes £40
- New Students (not requiring Visa) £30

Where students require a second CAS a further fee of £10 will be charged.

- Existing students applying for a further course (not requiring Visa) £25

• Tuition Deposit

Payable to secure a place at the College, but deducted from first term's fees (Non refundable after 1st September)
Payable prior to commencing the course.

For students applying to commence in 12/13 £800

• Room Deposit

Payable to secure a place at the College, but deducted from first term's fees (Non refundable after 1st September) £100

• Refundable Deposits

- Room Keys £100
- Telephone £ 50

The room key deposit is fully refunded provided the key is returned on graduation day each year and the room does not require additional cleaning. The telephone deposit is refundable at the end of the year providing no bills are outstanding.

• Telephone Charges

Students will be invoiced by e-mail on a monthly basis for their telephone charges.. Telephone accounts are also available to Non Resident students for the £50 returnable deposit and monthly line rental charge.

• Students' Guests (Term Time)

Guests of students will be charged at the following rates for accommodation and meals.

- Overnight guest in room per night £3.70
- Breakfast £2.15
- Lunch £4.45
- Tea £3.25

Rates include VAT at 20%

• Vacation residence

Students may stay in college during the vacation on a limited basis, but their rooms cannot be guaranteed. Booking forms and cost information is provided to students in advance of each vacation. A Discount is available for students who are in residence throughout the whole of a vacation, and is approximately 25% for Research students.

• Lunches & Teas

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|---------------|-------|-------------|-------|
| Casual Lunch | £4.45 | Casual Tea | £3.25 |
| Regular Lunch | £3.80 | Regular Tea | £2.80 |

The Regular Lunch and Tea rates are available to those wishing to have meals on regular days each week, and paying for them in advance at the start of the term. Application should be made in writing to the Accountant.

• Laundry Charges

- Laundry per wash £2.00
- Drying per 10 minutes £0.50
(including VAT at 20%)

Use of the drying machine should be paid for at Reception. Washing machines are card operated (see below)

• Photocopying

- Photocopying per standard copy £0.05
(including VAT at 20%)

Photocopiers are card-operated (see below)

• Swipe cards

Swipe cards are issued free of charge and can be topped up in denominations £10.00 at Reception. Swipe cards are used for the payment of Photocopying and Laundry charges.

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